



Eco-Committee Meeting Minutes

An Eco-Committee meeting is where you make plans for your Eco-Schools activities.

Notes

When	13/11/2020
Where	Teams
Attendees	R-Philips Morgan Charlotte D Brown Deedee Maya Nellie Queena
Apologies	Mrs Tuttle Gardiner Ada
Approval of minutes Look at the minutes from the last meeting; are they correct, have all the actions been done?	Yes





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Agenda List of items you want to discuss at meeting.	-Downe House Eco-Code -Switch off Fortnight -Ways to promote Downe House Eco-Code to wider community -Energy Monitors during Switch off Fortnight -National Tree Week 28th of November 6th December -Eco Code Week		
Action points	Who	Action	By When
	All	Idea of House competition Poster for the Downe House Eco-Code, to get more involvement from the wider community	16/11-30/11
	D Brown	Ideas for large boards to promote "switch off fortnight"	
	D Brown	Ideas from other schools on how to deal with food waste	
	All	Switch off fortnight to try and reduce energy consumption	Monday 16/11-30/11
	D Brown	To Promote the Eco-Code and "Switch Off" Fortnight in the Sway magazine	
	D Brown	Trying to find out how much energy Downe House as a school use	
	R Philips-Morgan	Survey of Departments to check if monitors/lights are still switched on after lesson time	Monday 16/11-30/11
		(Queena + Deedee + Helena) not on site	
	R-Philips Morgan	Energy Monitors to make sure lights are switched off in classrooms when left	Monday 16/11-30/11



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Next meeting

11/12/2020