

If your daughter has any special educational needs i.e. a specific learning difficulty/impairment, please provide us with all relevant information and reports. This will allow us to support your daughter's application and assessment and enable us to consider any reasonable adjustments that Downe House may have to make.

Briefly outline your daughter's interests and achievements (academic and co-curricular).

DECLARATION

I/We request that our daughter be registered as a prospective pupil and a cheque is enclosed/BACS payment has been made for the non-returnable registration fee of £200. We acknowledge that this Registration Form does not constitute an offer of a place at Downe House.

I/We understand that the standard Terms and Conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with Downe House.

I/We give consent to Downe House processing personal data for the purpose of administrating its list of prospective pupils and for the purposes of assessment, including seeking references from our daughter's previous educational establishment, requesting sensitive information such as medical details, and confirming that all fees have been paid.

I/We will immediately inform Downe House if any details provided in this Registration Form change.

Failure to give correct information will constitute a material breach of any agreement(s) entered into between Downe House and you in relation to the education of the applicant pupil entitling Downe House to terminate all and any such agreement(s) without obligation to return any deposit or fees paid.

Signature	_____	Signature	_____
Name (Parent 1)	_____	Name (Parent 2)	_____
Date	_____	Date	_____

CHECKLIST

Please enclose the following with your completed and signed Registration Form:

- A photocopy of your daughter's passport/Birth Certificate
- The registration fee of £200

Please indicate method of payment:

- By sterling cheque and made payable to Downe House School
- Via direct Bank Transfer (please supply a copy of the transfer receipt, if possible)

Please note you are responsible for any UK or international bank charges.

Please reference payment in the following format: '[your daughter's name] registration fee'

Account Name: [Downe House School Income Account](#)

Sort Code: [30-95-89](#)

Account Number: [00136439](#)

Bank Name: [Lloyds Bank plc](#)

Address: [5 Bridge Street, Newbury, Berkshire RG14 5BQ](#)

IBAN code: [GB61LOYD30958900136439](#)

Swift code: [LOYDGB21041](#)

Registration correspondence should be addressed to:

[The Registrar, Downe House,](#)

[Cold Ash, Thatcham, Berkshire RG18 9JJ](#)

Telephone: [+44 \(0\)1635 204701 / 200286](#)

Email: registrar@downehouse.net

WHAT NEXT?

We will write to confirm the registration of your daughter along with details of when her Assessment Day will take place. Full details of our admissions process can be found on our website www.downehouse.net or please contact the Registry.



Downe House

Cold Ash, Thatcham, Berkshire RG18 9JJ

T: 01635 204701

E: registrar@downehouse.net

www.downehouse.net